

## Employment Opportunity

Position: Shop Helper – Full-Time Position

Jasper-Newton Electric Cooperative, Inc. is seeking qualified applicants for the position of Shop Helper. Applicants should meet the following criteria to be considered.

**Main Objective:** To provide efficient service in the servicing and cleaning of vehicles, and assist in the mechanic shop.

### RESPONSIBILITIES:

- Fills cooperative vehicles with fuel, checks oil levels and other fluids.
- Wash and clean vehicles on a regular schedule.
- Lubricates and performs minor maintenance on vehicles as assigned.
- Cleans shop, and adjacent areas as assigned.
- Maintains good attitude and an acceptable personal appearance for good employee and member relations.
- Attend safety meetings and practice all safety rules.
- Must practice all DOT regulations.

### Required Skills:

- Must have basic level automotive repair skills.
- Candidates must be suited to work in variety of weather conditions day or night.
- Must obtain and maintain a CDL driver's license.
- Communication and people skills a must.

Only applicants meeting the above criteria need apply.

**We offer an excellent benefits package with full-time employment. Compensation is based on experience.**

Deadline: Open until filled

Applications are available at 812 S. Margaret Avenue (Hwy. 96 South), Kirbyville, TX. 75956 and 2419 Hwy. 190 West Jasper, TX. 75951

Applications are also available at [www.jnec.com/content/employment-opportunities](http://www.jnec.com/content/employment-opportunities)

**All contacts and completed applications must be directed to:**

Attention: Ann Horn, Jasper-Newton Electric Cooperative, Inc., 812 S. Margaret Avenue, Kirbyville, TX 75956 or ahorn@jnec.com 409-423-2241 or fax to 409-423-2264.

**Jasper-Newton Electric Cooperative Inc. is an equal opportunity employer.**

