




JASPER-NEWTON ELECTRIC COOPERATIVE

A Touchstone Energy® Cooperative 

# Employment Opportunity

Position: Member Service Representative

Jasper-Newton Electric Cooperative, Inc. is seeking qualified applicants for a **full-time position** of a Member Service Representative. Applicants should meet the following criteria to be considered.

- Proper phone etiquette.
- Cashier experience.
- Computer and 10-key calculator skills.
- Excellent communication and people skills.
- Meet certain physical requirements.
- Be flexible to work in Kirbyville or Jasper offices.

Only applicants meeting the above criteria need apply.

Bilingual preferred: Able to understand and to make one's self understood to Spanish speaking individuals.

**Jasper-Newton Electric Cooperative Inc. is an equal opportunity employer: Compensation is based on experience.**

Deadline for applications: Opened Until Filled.

Applications are available at 812 S. Margaret Avenue, Kirbyville, Texas 75956 and 2419 Hwy. 190 West Jasper, Texas 75951

**All contacts and completed applications must be directed to:**

Attention: Kimberly Cox, Jasper-Newton Electric Cooperative, Inc., 812 S. Margaret Avenue, Kirbyville Texas 75956 or [kim@jnec.com](mailto:kim@jnec.com) 409-423-2241 or fax to 409-423-2264.